



Karen Stehr
PROPERTY

Rental Application Form

Please be advised that this application will only be processed once ALL DETAILS have been completed and copies of ALL supporting documents attached. Each applicant must submit an individual form with their own 100 points.

PROPERTY DETAILS:

Address: _____ Rent PW \$ _____

Lease Commencement Date: ____ / ____ / 2017

Lease Term Required: 6 months / 12 months

Names of other occupants for the property: _____

Names and ages of all children to occupy the property: _____

Number and type of pets to occupy the property: _____

PERSONAL DETAILS:

Given Name: _____ Mobile # _____

Current Address: _____

Email Address: _____ Date of Birth _____

Drivers License # _____ Passport # _____

NEXT OF KIN:

Given Name: _____ Relationship _____

Current Address: _____

Mobile # _____ Email _____

CURRENT TENANCY DETAILS:

Address: _____ Rent PW \$ _____

Reason for Leaving: _____

Name of Landlord / Agent: - _____ Mobile # _____

Email Address: _____ Time at Address: _____

PREVIOUS TENANCY DETAILS:

Address: _____ Rent PW \$ _____

Reason for Leaving: _____

Name of Landlord / Agent: - _____ Mobile # _____

Email Address: _____ Time at Address: _____



Karen Stehr
PROPERTY

Rental Application Form

CURRENT EMPLOYMENT:

Occupation: _____ Employer _____

Employer Address: _____

Phone # _____ Length of Employment _____ ABN if Self Employed _____

Weekly Nett Income \$ _____ Any other form of regular income \$ _____

(Please note – you will be required to show proof of income in order for the owner / agent to establish if you have the means to afford the rent advertised. This information will remain strictly confidential)

STUDENT INFORMATION:

Place of Study: _____ Course Name: _____

Course Length: _____ Completion Date: _____

REFEREES:

Name of Business Reference: _____ Mobile # _____

Email Address: _____

Name of Personal Reference: _____ Mobile # _____

Email Address: _____

PLEASE ANSWER THE FOLLOWING QUESTIONS:

- | | | |
|----|---|----------|
| 1. | Have any of your previous tenancies been terminated by the Agent / Landlord | YES / NO |
| 2. | Are you in debt to an Agent / Landlord of a previous or present property | YES / NO |
| 3. | Has bond money been refunded in full from the previous property rented | YES / NO |
| 4. | Is there any existing reason that may affect your rental payments | YES / NO |
| 5. | Are you presently or previously declared bankrupt | YES / NO |
| 6. | Do you consider yourself able to meet the weekly rental payment required | YES / NO |



Karen Stehr
PROPERTY

Rental Application Form

INFORMATION STATEMENT

Please read in full and sign your approval and acknowledgement

Karen Stehr Property is an independently owned and operated business bound by National Privacy Principles. We collect personal information about you in this form to assess your application for a residential tenancy. We may need to collect information about you from your previous landlord, your employer and your referees. Your consent to us collecting this information is set out below. We may disclose personal information about you to the owner of the property to which this application relates. If this application is successful we may disclose your details to service providers relevant to the tenancy relationship including maintenance contractors and landlord insurers.

We may also send personal information about you to the owners of any other properties at your request. You have the right to access any personal information that we hold about you by contacting Karen Stehr. If you do not complete this form or do not sign the consent below, your application for a residential tenancy will not be considered.

We will disclose your tenancy information to any defaulting tenant database used by this agency as part of the normal processing of your tenancy application.

I, the applicant, acknowledge that I have read and understood the above. I authorise Karen Stehr Property to collect information about me from:

1. My previous Agent / Landlord
2. My personal and business referees
3. My employer
4. Any tenancy defaulting database which may contain personal information about me

I authorise Karen Stehr Property to disclose details about any defaults by me under the tenancy to which this application relates to any tenancy database to which it subscribes including Tenancy Information Centre Australasia (TICA), National Tenancy Database (NTD) and or Trading Reference Australia (TRA).

I authorise the Agent to disclose the personal information collected about me to the owner of the property even if the owner is a resident outside Australia and to any third parties – valuers, contractors, sales people, insurance companies, body corporate other real estate Agents and tenancy default databases.

I acknowledge that this application is subject to the approval of the owner. I declare that all information contained in this application is true and correct and given of my own free will. I declare that I have inspected the premises and am satisfied with the current condition and cleanliness of the property.

I acknowledge all information provided on this application to be true and correct.

Karen Stehr Property and the applicant hereby agree that upon application approval, payment of one weeks rent is to be paid. Prior to occupancy a further one weeks rent is to be paid and a bond equivalent to four weeks rent is to be paid in cleared funds.



Karen Stehr
PROPERTY

Identification Required

APPLICATIONS WILL NOT BE PROCESSED WITHOUT 100 POINTS OF IDENTIFICATION

DRIVERS LICENSE	40 POINTS	MEDICARE CARD	20 POINTS
PASSPORT	40 POINTS	BANK DEBIT / CREDIT CARD	20 POINTS
OTHER PHOTO I.D.	20 POINTS	BANK STATEMENT	20 POINTS
PAY SLIP / WAGE ADVICE	30 POINTS	TELEPHONE ACCOUNT	20 POINTS
PREVIOUS TENANCY REF.	20 POINTS	ELECTRICITY ACCOUNT	20 POINTS
PREVIOUS RENT LEDGER	20 POINTS	GAS ACCOUNT	20 POINTS

Please take note of the following application guidelines to ensure a quick review of your application;

1. Applications are processed Monday to Friday only
2. Applications will not be processed without full proof of income
3. Please allow 24 hours for us to complete the application process
4. Our agency is a member of TICA. All applications will be checked through TICA
5. All applications are referred to the owner of the property and the owners decision is considered final
6. Should your application be successful a deposit of the first weeks rent is required within 24 hours
7. The property applied for will not be removed from our available list until the deposit is paid and the lease agreement has been signed by all parties
8. All payments must be cleared funds by bank order or bank cheque or direct deposit into Karen Stehr Property Trust Account. NO CASH RECEIVED or personal cheques
9. On applying for this property – NO CASH PAYMENTS for rent will be received. All payments are through the bank, online banking, direct debit or mail of cheque payments to PO Box 141, Mooloolaba 4557. Prior to occupying, a bond equivalent to 4 weeks rent PLUS 2 weeks rent in advance must be paid in full.
10. Karen Stehr Property do not accept bond transfers
11. Should you be approved, a " lease sign up" must be booked to fully discuss the tenancy lease documentation. Please allow 30 minutes to complete
12. Should you be approved for the property and pay the required deposit of the first weeks rent and then change your mind – the deposit is NON REFUNDABLE
13. Completion of this application is NOT considered acceptance or approval of occupancy

I have read and understand the above terms and conditions in the Information Statement and Identification Guidelines;

TENANT 1

Print Name & Sign: _____

TENANT 2

Print Name & Sign: _____

TENANT 3

Print Name & Sign: _____